Message

From: Rhones-Younger, Pamela [Rhones-Younger.Pamela@epa.gov]

Sent: 11/2/2018 2:17:03 PM

To: Jones, Iris [Jones.Iris@epa.gov]; Hill-Macon, Cam [Hill-Macon.Cam@epa.gov]

Subject: RE: ITP for Nancy Beck -- FW: Logistics -- RE: Meeting to discuss agenda & logistics for Bogota visit

Thanks much Iris!

UPS/Fed-Ex address

Pamela Younger USEPA - OITA/OMIS Ronald Reagan Bldg., (2680R) Rm. 31215 1300 Pennsylvania Ave. N.W. Washington, DC 20004 Tel. 202-564-6631

From: Jones, Iris

Sent: Friday, November 02, 2018 10:15 AM

To: Rhones-Younger, Pamela < Rhones-Younger.Pamela@epa.gov>; Hill-Macon, Cam < Hill-Macon.Cam@epa.gov>

Subject: RE: ITP for Nancy Beck -- FW: Logistics -- RE: Meeting to discuss agenda & logistics for Bogota visit

Good morning all

I have resubmitted to NAS (INL not listed) and added NDoyle as POC. Thanks

From: Rhones-Younger, Pamela

Sent: Friday, November 02, 2018 10:13 AM

To: Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Jones, Iris <Jones.Iris@epa.gov>

Subject: RE: ITP for Nancy Beck -- FW: Logistics -- RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Cam,

Iris is resubmitting the clearance for Nancy Beck to include Nathan as the POC. Thanks.

UPS/Fed-Ex address

Pamela Younger USEPA - OITA/OMIS Ronald Reagan Bldg., (2680R) Rm. 31215 1300 Pennsylvania Ave. N.W. Washington, DC 20004 Tel. 202-564-6631

From: Hill-Macon, Cam

Sent: Thursday, November 01, 2018 3:50 PM

To: Jones, Iris < Jones. Iris@epa.gov>

Cc: Rhones-Younger, Pamela < Rhones-Younger. Pamela@epa.gov>

Subject: ITP for Nancy Beck -- FW: Logistics -- RE: Meeting to discuss agenda & logistics for Bogota visit

FYI, instructions on sending ITP for Nancy Beck to post (see highlighted section). You will get this ITP today or tomorrow but the traveler is wheels up on Sunday. This is a priority trip requested by the White House and Administrator's Office. I know this is crazy short notice. Will there be a problem getting out these ITP?

Thanks!

Cam

Cam Hill-Macon **EPA/OITA** +202-564-6408

From: Doyel, Nathan T [mailto:DoyelNT@state.gov]
Sent: Thursday, November 01, 2018 12:58 PM

To: Hill-Macon, Cam < Hill-Macon.Cam@epa.gov>; Keller, Kaitlin < keller.kaitlin@epa.gov>; Quintero, Judy P

<QuinteroJP@state.gov>

Cc: Lowit, Anna <Lowit. Anna@epa.gov>; Kasman, Mark <Kasman. Mark@epa.gov>; Rincon, Marcela

<RinconM@state.gov>; Reed, Kristen <Reed.Kristen@epa.gov>

Subject: RE: Logistics -- RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Cam -

Here's what we have:

- Arrival Travelers will be met after customs (we only do planeside greeting for Secretary-level here) by an
 expeditor who will help them with their things. I will send a picture of this individual once we have all travel
 dates confirmed. He will escort them out of the airport exit where I will greet them, then we'll get in suburban
 and proceed to the Embassy.
- 2. Embassy I've seen an eCC for Anna, but it went to our ECON section (which is fine, they will approve). I have not seen one for Dr. Beck. Unfortunately all government agencies must submit their own ECCs and we cannot do it for you. To ensure fastest handling, please list me as the POC and be sure to list INL as the host section. (INL was previously known as NAS, so in the drop down it may be listed as NAS). Please flag when you file the clearance so I can ensure immediate handling here in our office.

Otherwise, I believe we have all the correct information but I'm double checking, I'll get back to you if additional info needed, but I think we're all good on this end at the moment.

- 3. Altitude I asked our MED Unit and this is their general guidance:
 - a. Drink 2 liters of water per day for the days before arrival and after arrival;
 - b. Do not stand up too quickly during the first several days in country;
 - c. Do not exercise during your first five days in Bogota;
 - d. Do not consume alcoholic beverages;
 - e. Headaches are caused by dehydration and can be prevented through proper hydration, but can be mitigated by using pain reliever.

One thing I need:

1. Could you please send cell phone numbers for both travelers? My relevant Cell # is: Ex. 6 Personal Privacy (PP)

And a note on the schedule:

Right now the schedule still looks much like the notional version. The Ambassador is really excited about this
visit and is making a lot of the contacts himself. Right now, I think, the order of meetings may change, but the
meetings listed there are what we expect to do that day, along with the intra-Embassy meetings on Monday
afternoon.

Thanks, Nathan

Official

UNCLASSIFIED

From: Hill-Macon, Cam < Hill-Macon.Cam@epa.gov>

Sent: Wednesday, October 31, 2018 6:12 PM

To: Doyel, Nathan T < DoyelNT@state.gov >; Keller, Kaitlin < keller.kaitlin@epa.gov >; Quintero, Judy P

<<u>QuinteroJP@state.gov</u>>

Cc: Lowit, Anna <<u>Lowit Anna@epa.gov</u>>; Kasman, Mark <<u>Kasman.Mark@epa.gov</u>>; Rincon, Marcela

<<u>RinconM@state.gov</u>>; Reed, Kristen <<u>Reed.Kristen@epa.gov</u>>

Subject: RE: Logistics -- RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Nathan and Judy,

I know that you've been working with Kaitlin on travel arrangements for Nancy and Anna. I want to check in with you on a couple of additional logistics:

- Arrival and expediting were you able to confirm how Nancy and Anna will be met -- plane-side or at the other end of customs? We want to make sure that they know where to meet you and the choreography, so to speak. Since INL is funding this travel, we assume no fund cite is needed.
- Embassy access do you have all that you need for Nancy's and Anna's access to the Embassy? If there's anything still needed from us, please let me know.
- Altitude does Embassy Bogota have any standard guidance it can share on dealing with the altitude?

Again, many thanks for all of your help!

Cam

Cam Hill-Macon

EPA/OITA +202-564-6408

From: Hill-Macon, Cam

Sent: Wednesday, October 31, 2018 1:34 PM

To: 'Doyel, Nathan T' < DoyelNT@state.gov>; Keller, Kaitlin < keller.kaitlin@epa.gov>; 'Quintero, Judy P'

<QuinteroJP@state.gov>

Cc: Lowit, Anna <<u>Lowit.Anna@epa.gov</u>>; Kasman, Mark <<u>Kasman.Mark@epa.gov</u>>; 'Rincon, Marcela'

< RinconM@state.gov>; Reed, Kristen < Reed.Kristen@epa.gov>; Nakamura, LisaMarie < Nakamura.LisaMarie@epa.gov>;

Ex. 7(C)

Subject: PSD and eCCs -- RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Nathan and Judy,

Thank you for all of your work on getting the EPA delegation down to Bogota next week. I just received word that PSD will not be going to Bogota. We appreciate your patience and flexibility and apologize for any inconvenience this change may mean for logistics. I understand that PSD will reach out to the RSO regarding their cancelled participation.

Since INL is using invitational travel to bring down the EPA delegation, will you also secure the country clearance for del members? If so, could you please send a copy of your approval to me, copying Iris Jones (jones.iris@epa.gov)? Our travel papers system requires us to enter country clearance information even if another agency handles the clearance. If you don't have the actual clearance, we can use an email confirming clearance.

Many thanks,

Cam

Cam Hill-Macon

EPA/OITA +202~564~6408

From: Hill-Macon, Cam

Sent: Wednesday, October 31, 2018 1:01 PM

To: 'Doyel, Nathan T' < <u>DoyelNT@state.gov</u>>; Keller, Kaitlin < <u>keller.kaitlin@epa.gov</u>>; Quintero, Judy P

<QuinteroJP@state.gov>

Cc: Lowit, Anna <<u>Lowit.Anna@epa.gov</u>>; Kasman, Mark <<u>Kasman.Mark@epa.gov</u>>; Rincon, Marcela

<RinconM@state.gov>; Reed, Kristen <Reed.Kristen@epa.gov>; Nakamura, LisaMarie <Nakamura.LisaMarie@epa.gov>;

Ex. 7(C) />

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Thanks for the update, Nathan. chm

Cam Hill-Macon

EPA/OITA

+202~564~6408

From: Doyel, Nathan T [mailto:DoyelNT@state.gov]

Sent: Wednesday, October 31, 2018 12:59 PM

To: Hill-Macon, Cam < Hill-Macon.Cam@epa.gov>; Keller, Kaitlin < keller.kaitlin@epa.gov>; Quintero, Judy P

<QuinteroJP@state.gov>

Cc: Lowit, Anna <Lowit Anna@epa.gov>; Kasman, Mark <Kasman, Mark@epa.gov>; Rincon, Marcela

< RinconM@state.gov>; Reed, Kristen < Reed.Kristen@epa.gov>; Nakamura, LisaMarie < Nakamura.LisaMarie@epa.gov>;

Ex. 7(C)

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Cam -

We will add the PSD Team to the reservation.

Judy – the names are:

Ex. 7(C)

They need to be on the same floor as Ana and Nancy.

Thanks,

Official

UNCLASSIFIED

From: Hill-Macon, Cam < Hill-Macon.Cam@epa.gov>

Sent: Tuesday, October 30, 2018 3:32 PM

To: Doyel, Nathan T < DoyelNT@state.gov >; Keller, Kaitlin < keller.kaitlin@epa.gov >; Quintero, Judy P

<QuinteroJP@state.gov>

Cc: Lowit, Anna < Lowit. Anna@epa.gov>; Kasman, Mark < Kasman. Mark@epa.gov>; Rincon, Marcela

<RinconM@state.gov>; Reed, Kristen <Reed.Kristen@epa.gov>; Nakamura, LisaMarie <Nakamura.LisaMarie@epa.gov>;

Ex. 7(C)

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Nathan,

If you make the hotel reservations, will you include the PSD team? This would be our preference so that everyone would be in the same place. If this is your plan, could you please let us know?

Thanks,

Cam

Cam Hill-Macon

EPA/OITA

+202~564~6408

From: Doyel, Nathan T [mailto:DoyelNT@state.gov]

Sent: Tuesday, October 30, 2018 3:41 PM

To: Keller, Kaitlin < keller.kaitlin@epa.gov>; Quintero, Judy P < QuinteroJP@state.gov>; Hill-Macon, Cam < Hill-

Macon.Cam@epa.gov>

Cc: Lowit, Anna < Lowit. Anna@epa.gov>; Kasman, Mark < Kasman. Mark@epa.gov>; Rincon, Marcela

<RinconM@state.gov>; Reed, Kristen <Reed.Kristen@epa.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Kaitlin -

We will arrange pickup for both sets of travelers. Just for reference – what time more or less does the Sunday flight arrive. We will pick Nancy up and transport her to her hotel and can provide subsequent transport, if necessary.

INL Management colleagues – can you provide a list of hotels for our EPA colleagues – or can we please call the JW to see if they can make rooms available for our visitors?

I'll leave the rest for Judy/Marcela.

Thanks, Nathan

Official

UNCLASSIFIED

From: Keller, Kaitlin < keller.kaitlin@epa.gov > Sent: Tuesday, October 30, 2018 3:02 PM

To: Quintero, Judy P < QuinteroJP@state.gov>; Doyel, Nathan T < DoyelNT@state.gov>; Hill-Macon, Cam < Hill-

Macon.Cam@epa.gov>

Cc: Lowit, Anna < Lowit. Anna@epa.gov>; Kasman, Mark < Kasman. Mark@epa.gov>; Rincon, Marcela

<<u>RinconM@state.gov</u>>; Reed, Kristen <<u>Reed.Kristen@epa.gov</u>> **Subject:** RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Judy,

I'm assisting Nancy and Anna with their logistics, thank you for the additional info. I have a few questions below, but please feel free to give me a call (202-564-7098) if it's easier to walk me through some of these items, just trying to make sure we cover all of our bases.

We can fill out the information below, but can you clarify what is needed for? I noticed FF# requested and we have already booked flights, so just wanted to confirm that it was not to make reservations. On a related note, we are unfamiliar with E2 accounts. Is this something that needs to be set up in advance?

For the reimbursement of training, this would just be for Nancy as Anna has already completed it. I believe her SF-182 is being processed within EPA today. Please let me know what you need from us to submit through procurement or if there's something we need to send along before it goes over to Dept of State.

Also, can you provide the list of recommended hotels? We are hoping to book those asap to get their travel/clearance documents processed soon.

On airport pickup—can INL confirm that two pickups (one Sunday 11/4 for Nancy and Monday 11/5 for Anna) will work? I understand that EPA PSD **Ex. 7(C)** will be traveling in on Anna's flight, so it would be helpful to confirm that Nancy will also have pickup if she travels down the day before. Anna and Nancy will have the same return flight on 11/7.

We had previously discussed a call tomorrow afternoon to touch base on logistics. Please let us know if that still works. 1:30 EDT would work for EPA folks.

Thank you in advance for your assistance.

Kaitlin

Kaitlin Keller, Special Assistant Office of Chemical Safety and Pollution Prevention U.S. Environmental Protection Agency (202) 564-7098

From: Quintero, Judy P [mailto:QuinteroJP@state.gov]

Sent: Tuesday, October 30, 2018 12:03 PM

To: Doyel, Nathan T < DoyelNT@state.gov>; Hill-Macon, Cam < Hill-Macon.Cam@epa.gov>

Cc: Lowit, Anna < Lowit Anna@epa.gov>; Kasman, Mark < Kasman.Mark@epa.gov>; Keller, Kaitlin

keller.kaitlin@epa.gov>; Rincon, Marcela Rincon, Marcela Rincon, Marcela <a hre

Dear all-

1. For the Travel Authorizations: could you please confirm if the travelers have E2 accounts? If so, E2 accounts can only be transferred if all travel related is closed. Additionally please fill the following information:

Government Agency	DOS/INL
Name	
Middle name	
Last name	
Passport Number	
National ID number	N/A
Date of birth	
Official e-mail	
Personal e-mail	
Cell phone number	
Frequent flyer number	
Rental car frequent number	N/A
Seat preferences	
Departing date	
Departing from	
Returning date	
Returning to	

SSN/ (last 4 numbers)	NAME	ABA/ROUTING NUMBER	ACCOUNT NAME	BANK	ACCOUNT NUMBER	BANK ACCOUNT TYPE*	PAYEE ACCOUNT TYPE

^{*}Personal checking, Personal savings, Lockbox, Corporate checking, Corporate savings.

For hotel reservations we can help you out with those in some recommended areas/hotels we have!

2. Regarding the tuition for the training, FSI has Purchase Orders as acceptable form of Payment. In that way a PR needs to be submitted through the Procurement section. Once approved the PO, it is sent to FSI along with the attached SF-182 and they process the enrollment.

If one of the travelers is a Contractor, an approved Contracting Officer Approval memo is needed to verify that the training is within the scope of the contract.

Let us know if you have any question.

Thanks!

Official - Privacy/PII

UNCLASSIFIED

From: Doyel, Nathan T

Sent: Tuesday, October 30, 2018 10:02 AM **To:** Hill-Macon, Cam < <u>Hill-Macon.Cam@epa.gov</u>>

Cc: Lowit, Anna < Lowit. Anna@epa.gov>; Kasman, Mark < Kasman. Mark@epa.gov>; Keller, Kaitlin

< keller.kaitlin@epa.gov>; Quintero, Judy P < QuinteroJP@state.gov>; Rincon, Marcela < RinconM@state.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Circling back on this with some experts from INL Bogota.

- 1. Yes we will do invitational travel orders. Judy and Marcela can get started on those. We need to confirm that the plan is to travel Nov 4-7. We would also need names of all travelers, including special agents. Would also need to confirm their dates of travel (Nov. 2?)
- 2. We believe we can do reimbursement for the aforementioned training. Marcela/Judy should be able to shed some light on the mechanism to do that, as well.
- 3. Still working on pickup. I imagine we can meet plane side, but at the worst would be greeted after customs. Will follow up with more information on this soon.

Thanks, Nathan

From: Hill-Macon, Cam < Hill-Macon. Cam@epa.gov>

Date: October 29, 2018 at 6:19:14 PM GMT-5 **To:** Doyel, Nathan T < DoyelNT@state.gov>

Cc: Lowit, Anna < Lowit. Anna@epa.gov>, Kasman, Mark < Kasman. Mark@epa.gov>, Keller, Kaitlin

<keller.kaitlin@epa.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Nathan,

Thanks for the information you sent. We have a few logistics questions that we hope you can help us answer:

- We understand that INL is funding this mission so, could you please let us know your invitational travel process, e.g., paperwork that needs to be completed, whether you will obtain country clearance, whether INL will send an invitation letter outlining the expenses you will cover? If EPA needs to do the country clearance, we will need hotel information and a local point of contact (you and/or Rob?) to complete our travel papers.
- Does INL pay the \$125 tuition (new cost for FY19, we're told) for EPA to take the HT 401 course that's now required for travel to Colombia?
- Will there be someone to meet the EPA team plane side and expedite them through Immigration and Customs?

Many thanks for all of your assistance. Please let us know if these questions should go to someone else.

All the best,

Cam

P.S. I removed a couple people from this email list to avoid bothering them with these details. Please add anyone back in that you feel should be on the list. Thanks. chm

(Ms.) Cam Hill-Macon • Senior Advisor
Middle East, Latin America, Africa, and Caribbean Programs
EPA • Office of International and Tribal Affairs

From: Doyel, Nathan T [mailto:DoyelNT@state.gov]

Sent: Monday, October 29, 2018 4:46 PM

To: Lowit, Anna < Lowit. Anna@epa.gov>; Kasman, Mark < Kasman. Mark@epa.gov>

Cc: Allison, Robert S < AllisonRS@state.gov>; Roncone, Nita L. EOP/ONDCP < Nita V Lalla@ondcp.eop.gov>; Hill-Macon,

Cam < Hill-Macon.Cam@epa.gov>; Keller, Kaitlin < keller.kaitlin@epa.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

All -

Thanks for joining the call this afternoon. If you couldn't tell, we are quite excited for this opportunity, primarily because, as Nita mentioned, this is a real opportunity to impact a policy in Colombia, that is directly tied to U.S. interests. As such, thanks for your willingness to participate.

I did want to send around the documents we mentioned:

- 1. A notional schedule. This is just a mock-up and is subject to dramatic change, but we see all these meetings as attainable and useful. We will fill in additional information regarding participation, exact location, etc. once we've started nailing down meeting times, but this is a good starting point.
- A copy of the cable we put out a few weeks ago on the glyphosate issue. This is a bit of a moving target, but do
 believe the Colombians are pursuing the option of attempting to satisfy the Constitutional Court's
 parameters. The most difficult of these is demonstrating the limited nature of glyphosate's impact on human
 health.

Once we have the go ahead on dates, we can start making logistical arrangements.

Thanks again for your participation with this, looking forward to working with you all.

Thanks, Nathan

Official

UNCLASSIFIED

From: Lowit, Anna <<u>Lowit.Anna@epa.gov</u>>
Sent: Monday, October 29, 2018 2:01 PM
To: Kasman, Mark <Kasman.Mark@epa.gov>

Cc: Allison, Robert S AllisonRS@state.gov; Roncone, Nita L. EOP/ONDCP Nita-V-Lalla@ondcp.eop.gov; Doyel, Nathan T DoyelNT@state.gov; Hill-Macon, Cam Hill-Macon.Cam@epa.gov; Keller, Kaitlin keller, keller.kaitlin@epa.gov)

Subject: Re: Meeting to discuss agenda & logistics for Bogota visit

Hi, I haven't seen a call in #. Does anyone have it?

Anna

Sent from my iPhone

On Oct 29, 2018, at 10:17 AM, Kasman, Mark <<u>Kasman.Mark@epa.gov</u>> wrote:

Works for us!

Sent from my iPhone

On Oct 29, 2018, at 10:16 AM, Lowit, Anna < Lowit. Anna@epa.gov> wrote:

Does Rob proposal for at 3 DC/2 Bogota time work for everyone? It works for me.

Anna

Anna B. Lewit

Senior Science Advisor Immediate Office Office of Pesticide Programs US Environmental Protection Agency

w: +1 703-308-4135 c: +1 703-258-4209

From: Allison, Robert S [mailto:AllisonRS@state.gov]

Sent: Monday, October 29, 2018 10:05 AM

To: Kasman, Mark < Kasman. Mark@epa.gov >; Roncone, Nita L. EOP/ONDCP

< Nita V Lalla@ondcp.eop.gov>; Lowit, Anna < Lowit.Anna@epa.gov>; Doyel, Nathan T

<DoyelNT@state.gov>

Cc: Hill-Macon, Cam < Hill-Macon.Cam@epa.gov>; Keller, Kaitlin

<keller.kaitlin@epa.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Anna,

This is really great news. Can we talk today at 3 DC/2 Bogota time?

rob

Official

UNCLASSIFIED

From: Kasman, Mark < Kasman. Mark@epa.gov>

Sent: Monday, October 29, 2018 08:56

To: Roncone, Nita L. EOP/ONDCP < Nita V Lalla@ondcp.eop.gov>; Lowit, Anna

<Lowit.Anna@epa.gov>; Allison, Robert S <AllisonRS@state.gov>
Cc: Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Keller, Kaitlin

<keller.kaitlin@epa.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Anna,

Cam and I are in a meeting from 10:00-11:00, but available otherwise.

Mark

From: Roncone, Nita L. EOP/ONDCP [mailto:Nita V Lalla@ondcp.eop.gov]

Sent: Monday, October 29, 2018 9:48 AM

To: Lowit, Anna < Lowit. Anna@epa.gov>; Allison, Robert S (AllisonRS@state.gov)

<allisonRS@state.gov>

Cc: Hill-Macon, Cam < Hill-Macon, Cam@epa.gov >; Kasman, Mark < Kasman, Mark@epa.gov >; Keller, Kaitlin < keller, kaitlin@epa.gov > Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

This is excellent news. I will set up a conference line.

Rob, can you let us know what time will be good for EMB Bogotá? Also, will this call need to be on a secure line?

I'm free all day except for 1:30-2:30 EDT

/r Nita

From: Lowit, Anna < Lowit. Anna@epa.gov>
Sent: Monday, October 29, 2018 9:44 AM

To: Roncone, Nita L. EOP/ONDCP < Nita V Lalla@ondcp.eop.gov>; Allison, Robert S

(AllisonRS@state.gov) < AllisonRS@state.gov>

Cc: Hill-Macon, Cam < Hill-Macon.Cam@epa.gov >; Kasman, Mark < Kasman.Mark@epa.gov >; Keller, Kaitlin < keller, kaitlin@epa.gov > Subject: Meeting to discuss agenda & logistics for Bogota visit

Importance: High

Good morning Nita & Rob

We've gotten the official word that they a few of us are coming to Bogota ASAP. Can we have a meeting today (also ASAP) to discuss the agenda, travel logistics & finalize the number of EPA people coming? I've got a couple meetings today but nothing I can't move. Please let us know a time we can talk.

Anna

Senior Science Advisor Immediate Office

, Anna B. Ferrit

Office of Pesticide Programs US Environmental Protection Agency

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